

## FUNDRAISING IDEAS... HOW TO:

### Supper Party

*By fundraising for EEL you'll be contributing to...*

#### The Employment of School Librarians in rural West Ethiopia.

The Christmas Big Give is an opportunity for every donation towards our librarian project to be match funded. We can double the money you raise which means a librarian can be sponsored for as little as £100. That's a whole year's income to support a family and a whole year of librarianship to support education.

#### WHAT:

Invite some friends for an Ethiopian supper. Set a suggested donation/price: people bring their own drinks. Send personal invitations to people you think might be interested. Prepare some 'Ethiopian' food. Optional: during or after eating you or someone else might talk about EEL in general, or about a current project. Have membership forms for EEL available: give the option for people to use their supper party donation as a joining fee for EEL.

#### NEEDED:

- Poster / Invite – we can provide template
- 'Ethiopian' food – we have some simple suggested recipes
- Space, crockery, cutlery, glasses for enough people
- Exeter-Ethiopian Link Leaflets – we can provide

#### HOW TO:

- Set a date and time. Perhaps check first with those you know might be most interested.
- Send personal emails to people you think might be interested, suggest a donation/price, ask for RSVPs by a specific date
- Clarify how and when people will pay (before the event is easier – it saves you chasing money during the supper)
- If including a presentation on EEL, invite speaker or prepare your own presentation
- Choose recipes – prepare food
- Decide ahead the best moment to talk about EEL and to offer membership forms
- Identify a place to display membership forms and other EEL information
- Follow up with thank you email and tell people how the money you collected will be used.
- Thank people for attending and remind them of the impact their donations will have. When possible share with them the total raised

#### How to Donate Money Raised:

Donations need to be made direct to the Big Give account between 30th November and 7th December.

Donation link can be found on our website here:

<https://www.exeterethiopianlink.org/>